

29 January 2021

Dear Parent/Carer,

It is important that children who are currently attending school and receive Free School Meals still continue to do so and they will be provided with a high quality meal at lunchtime as we have been doing since 4th January. They are attending school because they need additional pastoral support and/or support with their learning or you are a Critical Worker.

For those children who receive Free School Meals but are not attending school, or do not attend school more than 3 days in a week, we will issue you with a £15 voucher in arrears. (i.e if your child was not in school w/c 25 January, then this voucher would be processed w/c 1 February).

Children who qualify for free school meals and are in school for 4 days or more will receive a school meal and will not require a voucher to be issued.

If you have recently applied for FSM we will need your email address to process your voucher once the Local Authority has confirmed to us that you meet the criteria. Please notify us of your email address by using the 'Contact Us' button on the school website.

If you believe you qualify for FSM under the extension to eligibility for No Recourse to Public Funds (NRPF) groups please read the guidance here: <https://www.gov.uk/government/publications/covid-19-free-school-meals-guidance/guidance-for-the-temporary-extension-of-free-school-meals-eligibility-to-nrpf-groups> and contact the school to discuss further.

Yours sincerely

Miss Victoria Kirkman
Academy Principal

