

Outwood Primary Academy Greystone

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Chief Executive Principal, Primary: Mr Lee Wilson
Principal: Mr Matthew Vickers

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Dear Parents/ Carers



To keep you up to date with messages and emails in school we currently use a system called Groupcall Messenger. Due to the increase in costs to send text messages, we have no other option than to consider an alternative method of communication.

Starting Friday 27th January we will only send out text messages as a way of communication in an emergency. All correspondence will be sent via email as this involves no cost to school. We would be grateful if for the next few weeks you either check your emails, the school website or our twitter account to see the letters / messages which we are sending out.

From Monday 20th February, we will be moving onto Groupcall Xpressions. Xpressions provides parents with a portal to receive messages from school. Xpressions messages are similar to WhatsApp or iMessage in that they are transmitted over the internet rather than by SMS therefore are at no cost to school.

Xpressions is completely free of charge to you and can be installed on your mobile phone or tablet. It supports both Apple iOS and Android devices. Alternatively, you can visit xpressions.groupcall.com from any internet browser on your computer, laptop or mobile device.

Parents can download a **free** app in the iOS and Android stores. Look for the logo (at the top of the letter). Once the app is downloaded, you will be asked to make an account. We are asking all parents to do this by 19 th February. Should you require any assistance, please do not hesitate to contact the school office.

Thank you for your continued help and support.

Yours sincerely

Matthew Vickers Lead Principal

Download and Log into Xpressions

1. If you have not already done so, install The Xpressions App.



2. When you have installed the app, open it and enter your email address then click 'Next'.

All personal details will be taken from the school records, so the information you provide needs to match what they have on file. If you are unable to enter details successfully you will need to speak to your school office. If you are sure you have entered information correctly but you still see an error message, it is likely that the school records are incorrect so please contact your school.

3. Enter your mobile number and click 'Next'.

When you have entered details correctly you will receive a text message to your mobile phone containing a 6 digit code.

4. Enter this code on screen and press 'Login'.

If you do not receive a code, use the 'Resend Code' function. However there can be delays due to mobile phone providers and other factors outside of the control of Xpressions and the school so please wait for at least 5 minutes and ensure you are in an area with mobile phone coverage.

5. Create a Password (Recommended).

It is recommended that you create a password for your account at this stage. If you need to login again, or on another device, having a password will make the process easier. Setting a Strong Password

It is recommended you review our advice on protecting your data on your device, and what to do if your device is ever lost or stolen. Protecting Data & Lost Devices

